



Engineers and Constructors

ALASKA OPERATIONS

Contract No. DACA85-95D-0018

Project: Annette Island

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DC#AKT-J07-05M314-G01-0011

Confirmation of:	<input type="checkbox"/> Conference	Date Held: 31 Aug 99 1:30 pm (Alaska)
	<input checked="" type="checkbox"/> Telecon	Date Issued: 7 Sep 99
	<input type="checkbox"/> Other:	Recorded By: Rachel August
		Place: Anchorage, Alaska
Subject: MOU Work Group Teleconference		

Participant	Organization	Phone
Beckley, Bill	Ridolfi Engineers	206-682-7294
Benson, Jeff	Metlakatla Indian Community (MIC)	907-886-4200
Beyette, Garth	Federal Aviation Administration (FAA)	907-271-3355
Deering, Bob	U.S. Coast Guard (USCG)	907-463-2440
Dokoozian, Lyn	Jacobs Engineering Group Inc.	907-563-3322
Elconin, Andrea	U.S. Army Engineer District-Alaska (USAED)	907-753-5670
Gunyah, Ed	Bureau of Indian Affairs (BIA)	907-886-3791
Hanneman, Dave	U.S. Army Engineer District-Alaska (USAED)	907-753-5709
Jean, Lucy	Federal Aviation Administration /Reliance	907-271-5225
Renk, Russ	Federal Aviation Administration (FAA)/NISC	907-271-3294

MEETING MINUTES

Action Required By	Item
	<p>This was the scheduled biweekly teleconference. The following agenda items were discussed:</p> <ol style="list-style-type: none">1. Roll Call2. General Information3. Action Items Update4. New Action Items/Issues5. Schedules6. C-3 Plan Revision7. Newsletter Articles8. Teleconference Schedule and next MOU Work Group Meeting9. Closure

	<p>2.0 General Information</p> <p>2.1 <u>BIA</u></p> <p>Not present for this portion of the teleconference.</p> <p>2.2 <u>FAA</u></p> <p>FAA will soon award the brush removal contract to MIC. The work will be performed by Metlakatla Power and Light. FAA will also award the debris removal contract to MIC by 10 Sep 99.</p> <p>Jean noted her company has changed its name to Reliance Industries International, Inc.</p> <p>2.3 <u>MIC</u></p> <p>Benson said GTE has completed the removal work. GTE encountered substantial PCB contamination, which will be shipped offsite.</p> <p>Benson submitted the newsletter articles provided by the MOU Work Group. The articles will be published in the September edition of the newsletter.</p> <p>2.4 <u>USAED</u></p> <p>Jacobs has removed all the drums. Pending State Historical Preservation Office (SHPO) approval, the remaining work will be finished by 4 Sep 99.</p> <p>A gate is being built across the quarry. Jacobs has been trying to obtain accurate information regarding quarry access times from MIC.</p> <p>Elconin will be on vacation 3-11 Sept 99.</p> <p>2.5 <u>USCG</u></p> <p>Eric Peterson returned to school and will no longer be working on this project.</p> <p>Action:</p>
	<p>3.0 Action Items Update</p> <p>See Interagency Action List.</p> <p>3.1 <u>BIA</u></p> <p>Boynton has been on an extended leave of absence. Gunyah and Boynton will meet to discuss BIA's action items and provide a status report at the 15 Sep 99 MOU Work Group meeting at Metlakatla.</p>

		<p>Gunyah and Boynton are continuing efforts to provide the site closure document template. This action item was originally requested by Benson during the April 1999 MOU Work Group meeting.</p> <p>Gunyah stated that Chuck Jones (BIA archaeologist assisting USAED with SHPO activities) will attend the 15 Sep 99 meeting.</p>
	3.2	<p><u>FAA</u></p> <p>Beyette continues to pursue coordination with ARLIS (Alaska Resources Library and Information Service) regarding the administrative record, which will probably be housed at ARLIS. FAA provided documents to MIC for the information repository but still requires ARLIS coordination.</p> <p>Efforts to resolve Chevron's responsibility issues are ongoing.. Beyette expects to receive a response from Chevron within three weeks.</p> <p>Beyette reported that FAA has requested that EPA designated an SPOC.</p>
	3.3	<p><u>MIC</u></p> <p>Benson asked for additional information regarding mustard gas containers. Jeff Anderson of EcoMunition (USAED's UXO subcontractor) will be at Annette Island on 1 Sep 99 and will talk with Renk and Benson regarding this issue.</p> <p>The group discussed the MIC Cleanup Guidelines. Benson explained that ordinances are local and authorize the promulgation of guidelines. Guidelines have been reviewed and accepted by MIC and EPA. Regulations are generated by the federal government. Renk said some of the guidelines are stringent and may be cause for dispute. He asked for documentation regarding development of the guidelines. Benson said most of the guidelines come from federal regulations; few were developed by MIC. MIC provided FAA with an official, signed copy of the MIC Guidelines for Cleanup and Remediation of Open Dumps and Other Contaminated Sites. Benson will investigate the discrepancy pertaining to the number of contaminated sites.</p> <p>Benson reported that EPA will provide a letter regarding the SPOC at EPA and water quality, USTs, ASTs, and solid waste issues.</p> <p>Benson met with Metlakatla Power & Light regarding site preparation work. The brush clearing estimate will be completed by 3Sep 99, and the debris removal estimate will be completed by 10 Sep 99.</p> <p>On 3 Aug 99, Benson discussed the control tower issue with MIC Council; no decision was reached, but the matter will be pursued again at the 7Sep 99 MIC meeting. Benson forwarded FAA's letter to the ERAC Committee.</p>

	<p>Regarding the draft risk assessment, Benson received a partial response from MIC (health issues); the rest will follow (environmental issues). Benson will provide comments, and MIC will respond with a letter.</p> <p>Benson reported that CH2M Hill's proposal to MIC for housing at White Alice was rejected and CH2M Hill has made an agreement with another party. Benson will follow up at the next MIC meeting.</p> <p>Regarding FAA's request to collect samples and a list of species, Benson spoke with Rick Cook, fisheries biologist. Cook will provide FAA with an updated list of species and written permission to collect samples.</p> <p>3.4 <u>MOU Work Group</u></p> <p>The development of a single or consistent QAPP for use on future work has been postponed until fall/winter 1999. USAED is open to discussion regarding the content. The topics of QAPP standards and necessary agreements will be discussed at the 15 Sep 99 MOU Work Group meeting.</p> <p>Beyette requested input from the MOU Work Group regarding the C-3 Plan Reference List. He will forward the current list to everyone for review. To date, FAA has collected 45 documents. Jean will begin to organize the documents after they are all received. References are still needed from USCG, USAED, MIC, and BIA.</p> <p>In April 1999, Benson and Boynton were tasked with designating a POC to sign off on sites after work is completed and determine how to document that action. ERAC is waiting for the DOI format from Boynton. This topic will be discussed at the 15 Sep 99 MOU Work Group meeting. Presently, the drum sites are good candidates for sign-off.</p> <p>3.5 <u>USAED</u></p> <p>Chris Christenson, Division of Forestry, is an MIC point of contact regarding surveying information. USAED's survey subcontractor will meet with Christenson to exchange information.</p> <p>USAED's community relations subcontractor will provide documents for the information repository. Elconin will keep the MOU Work Group informed of community relations activities and invite participation. The draft Community Relations Plan will be reviewed at the 15 Sep 99 MOU Work Group meeting and submitted to the group prior to the meeting.</p> <p>Dokoozian and Benson will coordinate with Mayor Gilmartin regarding periods of access to the quarry. The gate will be left open during the week between USAED and FAA projects. Benson will post the sign regarding segregation of metals at the site.</p>
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		<p>EPA sent a letter to USAED stating that EPA does not have jurisdiction over the wastewater discharge because it is not being discharged to surface water. Therefore, USAED will follow the work plan per input received from EPA. To meet discharge requirements, the water will be analyzed based upon the suspected source and treated according to ADEC and EPA guidelines and criteria. The water treatment facility at Annette Island may process the treated water through the aeration system upon Benson's approval.</p> <p>Gillihan prepared the SOW for underwater UXO assessment. USAED is awaiting year-end funding before awarding the contract. Elconin will forward a copy of the SOW to Benson and Beyette.</p>
	3.6	<p><u>USCG</u></p> <p>Deering reported that an agreement with CH2M Hill should be reached by 8 Sep 99 regarding the contract for a Phase 1 preliminary assessment of 13 sites. Upon reaching an agreement, the work will be performed 20 Sep through 15 Dec 99. A site walk will be conducted before beginning the work.</p> <p>Deering stated that Pat Clark of the Marine Safety Office will present information at the October MOU Work Group meeting regarding reporting requirements following pipeline work.</p> <p>Regarding Item 35, the information about prior releases at Tamgas Harbor was received and forwarded to the Marine Safety Office. Deering reported that MSO will prepare a database.</p> <p>Regarding Item 36, electronic deliverable guidelines for lab data: The lab data is in a database created specifically for USAED and, therefore, not of use to other agencies. Hanneman will present information relating to this issue at the 15 Sep 99 MOU Work Group meeting; documentation will be provided to the group prior to the meeting.</p> <p>Action:</p>
MIC		Benson...Investigate the discrepancy pertaining to the number of contaminated sites.
MIC		Benson...Follow up to ensure CH2M Hill housing requirements have been addressed.
MIC		Benson...Coordinate with Cook to provide FAA with an updated list of species and written permission to collect samples.
USAED		Elconin...Provide MOU Work Group with the draft Community Relations Plan.
MIC/ USAED		Benson/Dokoozian...Coordinate with Mayor Gilmartin regarding periods of access to the quarry.

USAED		Elconin...Forward the SOW for underwater UXO assessment to Benson and Beyette.
USCG		Deering...Coordinate with Pat Clark (MSO) regarding presentation of information regarding reporting requirements following pipeline work.
USAED		Hanneman...Present information relating to electronic deliverable guidelines for lab data at the 15 Sep 99 MOU Work Group meeting; provide documentation to the group prior to the meeting.
	4.0	New Action Items/Issues
	4.1	<u>Kodiak Soil Management Plan</u> The group was reminded to review this and other documents prior to the 15 Sep 99 MOU Work Group meeting.
	4.2	<u>Drum Decon Pad at Quarry</u> Elconin and Beyette will discuss this matter in a separate meeting. Action: None.
	5.0	Schedules
	5.1	<u>BIA</u> Not present.
	5.2	<u>FAA</u> Beyette stated that the site preparation work will be conducted from 8 Sep to 31 Oct 99. The tank removal project is scheduled for 20 Sep to 12 Oct 99. The release investigation is scheduled for 5 Oct to 15 Dec 99.
	5.3	<u>MIC</u> Benson reported that BIA submitted closure documents for the USTs. Benson stated that he has received inquiries regarding possible employment.
	5.4	<u>USAED</u> Elconin stated that work will be completed in one week. Dokoozian stated that the follow-on work will consist of waste removal.
	5.5	<u>USCG</u> Deering reiterated that the CH2M Hill contract will be awarded on 8 Sep 99 and the work will be performed to coincide with FAA's work.

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		Action: None.
MOU	6.0	C-3 Plan Revision The C-3 Plan is scheduled for revision in December 1999. The backup documentation and reference list will be discussed at the 15 Sep 99 MOU Work Group meeting. Action: Continue efforts.
MOU	7.0	Newsletter Articles The issue date for the next newsletter is unknown. Benson will provide the date at the 15 Sep 99 MOU Work Group meeting. Benson forwarded the recent newsletter to Snell for publication on the web site. Action: Continue efforts.
Jacobs	8.0	Meeting Schedule The next MOU Work Group meeting is scheduled for 15 Sep 99. The next teleconference is scheduled for 28 Sep 99 at 1:30 pm (Alaska). Action: Email the MOU Work Group meeting agenda to participants on 9 Sep 99.
		Teleconference adjourned at 3:10 pm (Alaska).